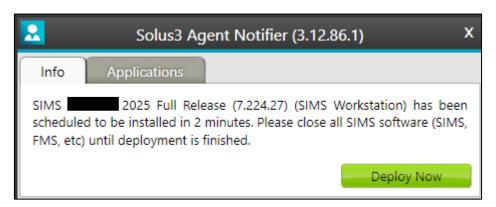
## SIMS Autumn 2025 Release – Upgrading SIMS using SOLUS 3.12

Please find below a step-by-step guide to assist you with upgrading your SIMS workstations using SOLUS 3.12.

Most schools have the SIMS database and SOLUS 3.12 installed on the server. SOLUS 3.12 is set to automatically run the upgrade overnight, so for schools with the SIMS database installed on the server, there should be no need to manually run the SIMS upgrade.

If the SIMS upgrade ran successfully on the server overnight, SIMS workstations throughout the school should receive a Solus3 Agent notification, after being switched on, to say that SIMS will be upgraded to the Autumn 2025 release.



Once completed the version of SIMS will be **7.226**. This can be checked by logging into SIMS and clicking on **Help > About SIMS.net**. If the SIMS version number is showing as **7.226**, your SIMS system has been upgraded and no further action is needed. Click on the splash screen to close the window.



If the SIMS database is installed on an Admin machine <u>OR</u> you are still running SIMS version 7.224 you will need to manually run the SIMS upgrade via SOLUS.

This process needs to be completed when all users are logged out of SIMS and all SIMS workstations are switched on (if possible).

## Step 1 - Launching SOLUS 3

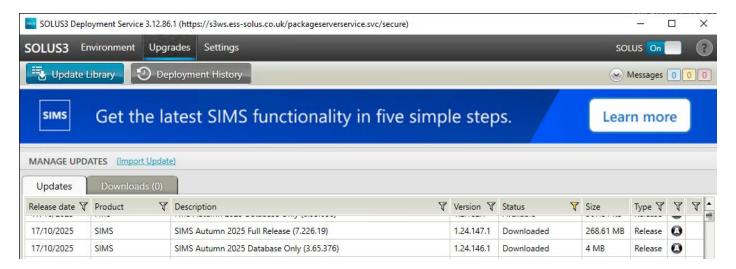
Locate the following icon on the desktop.





If the SIMS database is installed on the server, you will need to <u>log onto the server</u> to access the icon. If you are not sure if you have a server or don't know how to access the server, please contact the **NYES Digital Helpdesk** on **01609 536086**.

This icon will launch the SOLUS 3.12 Deployment Server UI, after clicking on the icon you will see a screen similar to the following:



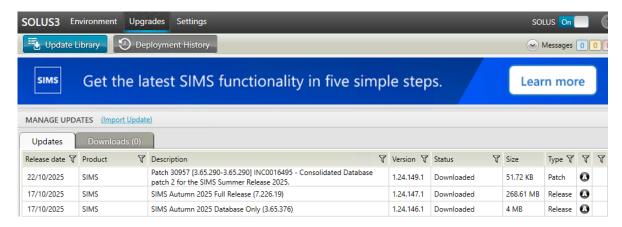
## Step 2 – Finding the Update

If the two updates don't appear in the "**Updates**" screen as shown above, you will need to check for updates. You do this by clicking the **Check for updates** button at the bottom of this screen.



You are likely to see a message which says "The following updates have been retrieved", click **OK** to this message.

The two updates for the **Autumn 2025** release should now appear in the list of updates with a status of **Available**, as shown in the following graphic:



If the updates listed do not show, then please tick the box to "Show all updates". If the updates are still not found, please contact the NYES Digital Helpdesk on 01609 536086.

## Step 3 - Downloading the Update

If the updates show as "Available" they will need to be downloaded. If they show as "Downloaded", skip to step 4. Using the **Ctrl** button on your keyboard you will need to highlight **both** Autumn 2025 updates listed and then click on the **Download** button at the bottom of the screen.

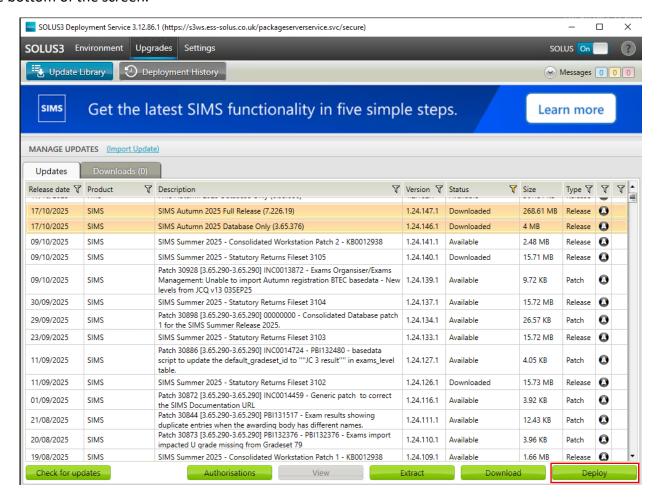


The update will then manually download ready for this to be deployed. You can click on the **Downloads** tab next to the **Updates** tab at the top of the panel to view the status of the download. Once both of the updates are showing as **Downloaded** you can move onto Step 4. You may need to toggle between the tabs once the update has been downloaded.

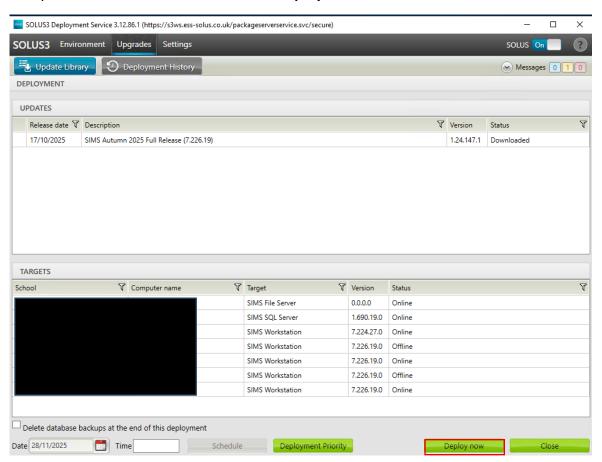


Step 4 - Deploy (Install) the update

If you were still looking at the **Downloads** tab you will need to click back onto the **Updates** tab. To deploy the upgrade, you will need to highlight both updates, which you have just downloaded: **SIMS Autumn 2025 Full Release (7.226.19)** and **SIMS Summer 2025 Database Only (3.65.376)**. Then click the **Deploy** button at the bottom of the screen.



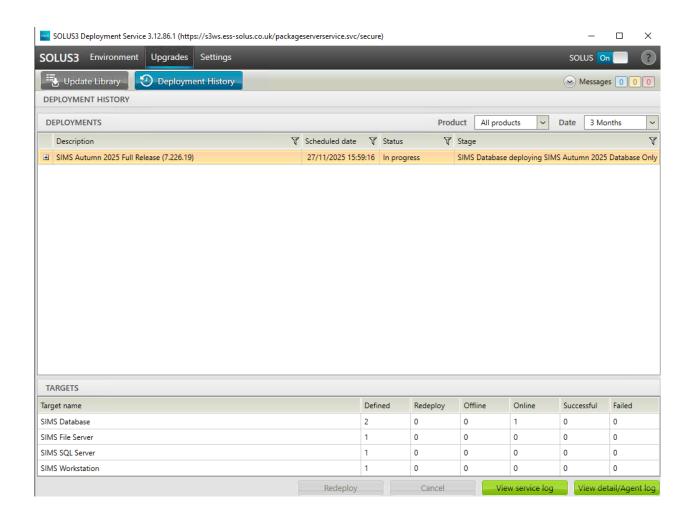
This will take you to the next screen. Click on the **Deploy now** button at the bottom of the screen.



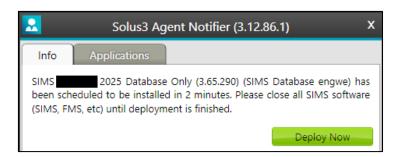
You will be asked if you are sure you wish to deploy the update now – click **Yes** to this. You will then be asked if you would like to view the progress of the deployment – click **Yes** to this message. The update will start deploying and the deployment history screen will now open so that you can check the progress of the deployment. The status of the deployment will initially show as "**In Progress**" and the "**stage**" status will change as each area of the update is being deployed.



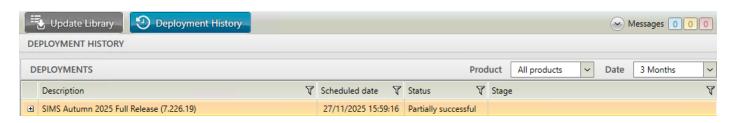
Targets are shown at the bottom of the "**Deployment**" screen, you should start seeing numbers appearing under the successful header to show when specific elements of the update have been successfully installed.



As each element of the upgrade is undertaken, a pop-up will display with a two-minute countdown and a **Deploy Now** button. You can click these or just leave them to kick in after 2 minutes.



Once the update is completely installed and has deployed to all the SIMS workstations (if you have more than one) the **Deployment History** screen will show with the update showing as "**Successful**" in the top panel. It should take about 10-15 minutes.



The update may also show as "Partially successful" if not all SIMS workstations were switched on at the time of running the update. These should update themselves when they are next switched on.

At this point, you can log back into SIMS on the workstations and check the version of SIMS is showing as **7.226**. Click on the splash screen to close it.



If you have any problems when completing this process, you can contact NYES Digital directly via web chat or call the helpdesk on <u>01609 536086</u>.